

Name _____ Step _____ Mo/Yr _____ / _____ Employer _____ Job Location (city) _____

*This report is due on the **5th day of the month** and can be completed online by logging in to your account at nwlinejatc.com*

Instructions: Enter the hours you worked for each category, for each day, of the month. If you are unsure of your category of work check with your supervisor

Monthly Total:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	
Climbing (Clb)																																	
Bucket (Bkt)																																	
Chipping																																	
Tree Felling/Rigging																																	
Traffic Control																																	
CDL Drive Time																																	
Total Ground hours																																	
<i>Light Duty</i>																																	
Daily Total All																																	

GF Comments: if unable to obtain GF comments/signature, print name and phone number in space provided and give explanation in the apprentice comments section!

Print Name _____ Signature _____ Date _____ Phone _____

Apprentice Comments

Date _____ Phone _____ Signature _____

APPRENTICE MUST SUBMIT TO CREW FOR EVALUATION WEEKLY!!

Foreperson / Trimmer – this report can be completed electronically. Please refer to the “How to” video at www.nwlinejatc.com/Resources Based on job and experience, circle “YES” or “NO” if Apprentice meets expectations on next sheet, give explanation of all “NO” responses in the comments. If you would like the JATC to call, please add phone number next to signature

Week 1 (do not sign without hours)

Foreperson (sign/print) _____ Phone _____

Trimmer (sign/print) _____ Phone _____

	Foreperson		Trimmer	
GROUND WORK	YES	NO	YES	NO
CLIMBING (N/A if 1st Step)	YES	NO	YES	NO
BUCKET (N/A if 1st Step)	YES	NO	YES	NO
KNOTS & RIGGING	YES	NO	YES	NO
SAFETY / ATTITUDE	YES	NO	YES	NO
PRODUCTIVITY & CRAFTSMANSHIP	YES	NO	YES	NO
ASKS QUESTIONS / RETAINS INFORMATION	YES	NO	YES	NO
PARTICIPATES IN JOB BRIEFING	YES	NO	YES	NO
ACCEPTS CONSTRUCTIVE CRITICISM	YES	NO	YES	NO

Foreperson comments: _____

Trimmer comments: _____

Week 3 (do not sign without hours)

Foreperson (sign/print) _____ Phone _____

Trimmer (sign/print) _____ Phone _____

	Foreperson		Trimmer	
GROUND WORK	YES	NO	YES	NO
CLIMBING (N/A if 1st Step)	YES	NO	YES	NO
BUCKET (N/A if 1st Step)	YES	NO	YES	NO
KNOTS & RIGGING	YES	NO	YES	NO
SAFETY / ATTITUDE	YES	NO	YES	NO
PRODUCTIVITY & CRAFTSMANSHIP	YES	NO	YES	NO
ASKS QUESTIONS / RETAINS INFORMATION	YES	NO	YES	NO
PARTICIPATES IN JOB BRIEFING	YES	NO	YES	NO
ACCEPTS CONSTRUCTIVE CRITICISM	YES	NO	YES	NO

Foreperson comments: _____

Trimmer comments: _____

Week 2 (do not sign without hours)

Foreperson (sign/print) _____ Phone _____

Trimmer (sign/print) _____ Phone _____

	Foreperson		Trimmer	
GROUND WORK	YES	NO	YES	NO
CLIMBING (N/A if 1st Step)	YES	NO	YES	NO
BUCKET (N/A if 1st Step)	YES	NO	YES	NO
KNOTS & RIGGING	YES	NO	YES	NO
SAFETY / ATTITUDE	YES	NO	YES	NO
PRODUCTIVITY & CRAFTSMANSHIP	YES	NO	YES	NO
ASKS QUESTIONS / RETAINS INFORMATION	YES	NO	YES	NO
PARTICIPATES IN JOB BRIEFING	YES	NO	YES	NO
ACCEPTS CONSTRUCTIVE CRITICISM	YES	NO	YES	NO

Foreperson comments: _____

Trimmer comments: _____

Week 4 (do not sign without hours)

Foreperson (sign/print) _____ Phone _____

Trimmer (sign/print) _____ Phone _____

	Foreperson		Trimmer	
GROUND WORK	YES	NO	YES	NO
CLIMBING (N/A if 1st Step)	YES	NO	YES	NO
BUCKET (N/A if 1st Step)	YES	NO	YES	NO
KNOTS & RIGGING	YES	NO	YES	NO
SAFETY / ATTITUDE	YES	NO	YES	NO
PRODUCTIVITY & CRAFTSMANSHIP	YES	NO	YES	NO
ASKS QUESTIONS / RETAINS INFORMATION	YES	NO	YES	NO
PARTICIPATES IN JOB BRIEFING	YES	NO	YES	NO
ACCEPTS CONSTRUCTIVE CRITICISM	YES	NO	YES	NO

Foreperson comments: _____

Trimmer comments: _____

